

# ESM

## Essential Station Messing



### **MWR and Galley Partnership**

MWR Food and Beverage Category C operations run CNIC Non-Appropriated Fund (NAF) ESMs. Regions form an agreement with the CNIC Navy Ashore Galley Program to run an ESM facility. This agreement must benefit the Non-Appropriated Fund Instrumentality (NAFI). CNIC Navy Ashore Galley Program provides funds to MWR to operate the ESM through this agreement.

The Cat C side of operations must cover most of their expenses with the revenue they generate. They must at least break even, but aim for a 5-10% profit. These profits support all MWR activities, making it essential for Food and Beverage operations to be profitable.

### **What is Essential Station Messing?**

Essential Station Messing (ESM) is messing that provides dining facilities for service members typically living in single government quarters. Ashore dining facilities, also known as general messes, are set up to provide meals to enlisted personnel who receive Rations in Kind (RIK). Now known as ESM, this operation guarantees service members get their meals at no cost.

### **Purpose of MWR ESMs**

MWR-operated ESMs provide meals to eligible personnel when a traditional galley is unavailable or when other dining options better meet mission needs. Multiple facilities or mobile kitchens may be used to offer convenient and timely service with unique menu choices.

These operations offer high-quality, nutritious meals approved by the CNIC Headquarters Registered Dietician for ESM-eligible Sailors at no charge. However, there may be a small fee for items that exceed the food allowance rate or aren't included in the ESM menu.

Dining options include a la carte, buffet, or full-service for three meals a day during the week and two meals a day on weekends.

## Benefits of an MWR Managed ESM Operation

1. Flexible hours of operation to accommodate different work schedules.
2. Menu flexibility and creativity.
3. Quick response time on customer comments.
4. Additional locations on installation for ESM-eligible Sailors to use their ration allowance.
5. Ability to use NAF purchasing policies versus APF.
6. Cost effective for the Navy compared to a traditional Galley with a FSA contract.
7. Remains open in emergent situations to feed both civilian and military personnel.



## Who is Eligible for ESM?

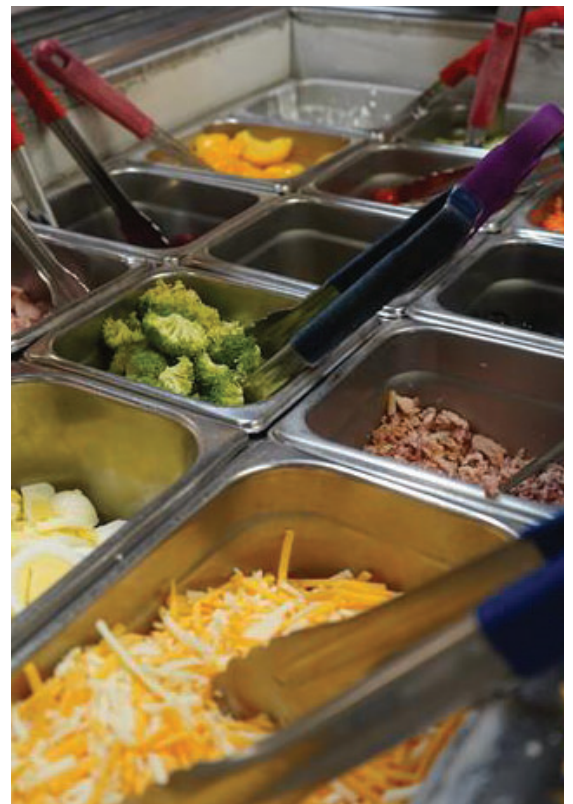
1. Junior enlisted Sailors (E1-E4) and other military members not in receipt of Basic Allowance for Subsistence (BAS) are authorized no-cost meals at an ESM dining facility.
2. Military personnel on Temporary Duty (TDY) or other travel orders, receiving the meal portion of per diem as noted on the travel order, must pay the full price for their meals. When eligibility is in doubt, the patron will pay for the meal and receive a receipt for the meal expense.
3. All other authorized MWR patrons will pay the full advertised menu price for meals.

## ESM Workforce

ESM operations can be staffed by Culinary Specialists (CS), Non-Appropriated Fund (NAF) personnel or both. It's crucial for civilian and military staff to work together smoothly. When a senior CS is assigned, they collaborate with the MWR Facility Manager on scheduling, food production, work assignments, discipline, training and evaluations for military staff.

If CSs or other military members are part of the ESM team, the MWR Facility Manager ensures they receive the necessary military training and specialized skills training. This training can be through formal classes and in-rate training, routine or special training sessions, and hands-on training. All Galley related trainings are funded by the Region Galley Program.

The MWR Facility Manager works with the senior CS and/or the Region Galley Program Manager to find suitable training opportunities for the CSs.

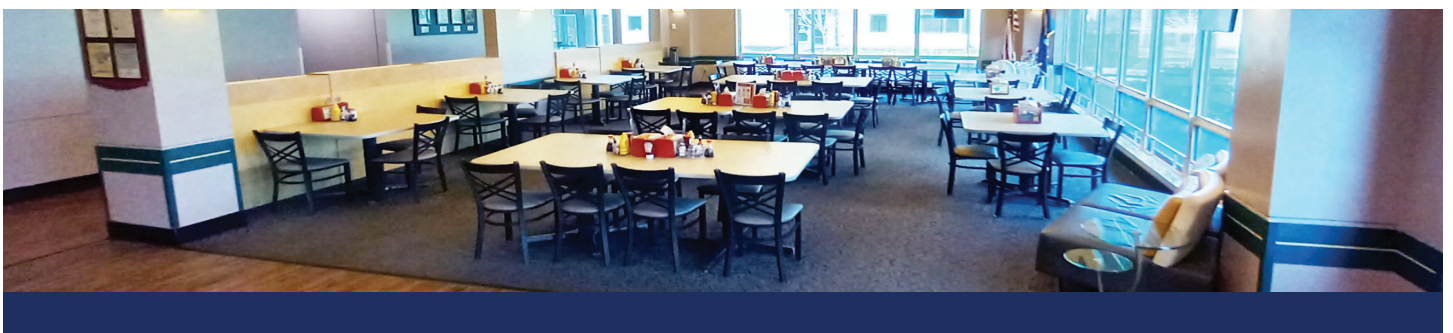






## Meal Verification/Reimbursement

The ESM is entitled to claim reimbursement food costs for meals served to ESM-eligible Sailors. Ration Entitlement Verification System (REVS) is utilized to record ESM meals daily. This system verifies eligibility of Sailors by receiving information from Defense Finance and Accounting Service (DFAS) on the backend. An approved Point of Sale (POS) system is used to record payments for cash customers. In locations where an automated CAC reader is temporarily unavailable, a manual Meal Signature Record, NAVSUP Form 1291, will capture ESM meals served.



## Policy Guidance:

CNIC M-4061.1

Commander, Navy Installations Command Non-appropriated Fund Essential Station  
Messing Operations

DODI 1015.10

Morale, Welfare and Recreation (MWR) Programs



## Navy Region Northwest MWR ESM Facilities:

### Naval Station Everett – All American Restaurant

#### Monday-Friday

Breakfast: 0600 – 0800  
Lunch: 1100 – 1300  
Dinner: 1630 – 1930

#### Weekends & Holidays

Brunch: 1000 – 1300  
Dinner: 1630 – 1930

### Naval Base Kitsap – Bremerton: All American Restaurant

#### Monday-Friday

Breakfast: 0600 – 0800  
Lunch: 1100 – 1300  
Dinner: 1630 – 1900

#### Weekends & Holidays

Brunch: 1030 – 1230  
Dinner: 1630 – 1830

\*Hours of operation can change throughout the year. For the most up to date hours, contact the appropriate facility manager. Federal holidays could alter the hours listed above. Both locations offer daily specials which are prepared and served immediately. The option for made-to-order menu and grill items are available for a nominal charge. Meals include an array of side dishes, soup and salad bar, desserts and beverages.

